

UNLV TRIO Training Institute Frequently Asked Questions (FAQs)

FAQs About All Webinars

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1. When and where are the UNLV TRIO Training Institute's 2024-2025 webinars? At what time does each event begin and end?

For the 2024-2025 grant year, the UNLV TRIO Training Institute will hold the following Absolute Priority #3 (Assessment of Student Needs, Retention & Graduation Strategies, and Use of Appropriate Technology in TRIO Project Operations) online training events:

Webinar (January 2025). Absolute Priority #3 - Online

Day 1 - 1/22/25, 8:00 am to 3:00 pm PT

Day 2 - 1/23/25, 8:00 am to 3:00 pm PT

Webinar (May 2025). Absolute Priority #3 - Online

Day 1 - 5/12/25, 8:00 am to 3:00 pm PT

Day 2 - 5/13/25, 8:00 am to 3:00 pm PT

Please note: While we try to adhere to the times published, unforeseen circumstances may arise that would require slight adjustments. Please allow a little wiggle room for us!

2. Where can I find information about other TRIO Training opportunities?

The most recent information regarding TRIO Training appears at Training Opportunities for Federal TRIO Programs' Personnel [webpage](#).

3. Who is eligible to attend the UNLV TRIO Training Institute's webinars?

Persons eligible to attend UNLV TRIO Training Institute (TTI) webinars include:

- Leadership personnel* of any Federal TRIO Programs project, including Talent Search, Educational Opportunity Center, Student Support Services, McNair, Upward Bound, Upward Bound Math and Science, and Veterans Upward Bound.
- Full or part-time staff members of any Federal TRIO Programs project; or
- Individuals preparing for employment as a staff member or leadership personnel* in any Federal TRIO Programs project.

*Leadership personnel means project directors, coordinators, and other individuals involved with the supervision and direction of projects under the Federal TRIO Programs.

4. Can GEAR UP personnel attend the UNLV TRIO Training Institute's webinars?

Yes, provided they meet one or more of the eligibility criteria described in item #3 on the Institute's Frequently Asked Questions (FAQ) webpage.

5. Whom do I contact if the answer to my question does not appear on this FAQ page?

Send an e-mail message to triotraining@unlv.edu or call 702-774-4142. The UNLV TRIO Training Institute will respond to all messages within three (3) business days of receipt.

6. Can I attend more than one UNLV TRIO Training Institute event (i.e., seminar or webinar) under the same Absolute Priority?

No. The UNLV TRIO Training Institute (TTI) cannot serve you more than once during a two-year grant cycle under the same Absolute Priority. Thus, between October 2024 and September 2026, you can attend ONLY ONE Absolute Priority #3 TTI event (i.e., seminar or webinar).

If you submit multiple applications for admission to the same event or you submit applications for admission to multiple events under the same Absolute Priority, TTI reserves the right to cancel one or more of these applications.

7. How do I apply for admission to a UNLV TRIO Training Institute event?

To apply for admission to a UNLV TRIO Training event:

1. Visit this [page](#).
2. Click on the link for the training event you wish to attend.
3. Complete and submit the application online.

The UNLV TRIO Training Institute will begin accepting applications for its:

- January 2025 webinar and March 2025 seminar on 12/3/24 at 10:00 AM PT; and
- May 2025 webinar and July 2025 seminar on 4/10/25 at 10:00 AM PT.

The Institute will continue accepting applications for each event until two weeks prior to each webinar and six weeks prior to each seminar. Please note that space is limited at all TTI events, so not all persons who apply will be granted admission.

8. How can I find out the status of my application to a UNLV TRIO Training Institute event?

Go to this page and perform these steps:

1. Click on the "Application Status" link.
2. On the Application Status webpage, enter your application number, which you received after completing and submitting the online application. (Your application number appears at the top of both pages of the PDF file that was emailed to you and that popped up on

your screen after you submitted your application. If you submitted your application but did not receive an email with a PDF attached, please contact the UNLV TRIO Training Institute via [e-mail at triotraining@unlv.edu](mailto:triotraining@unlv.edu).)

Note: The default status of all applicants is "0 - Not admitted. . ." This status may remain unchanged for up to 10 business days after an application is submitted.

9. How does the UNLV TRIO Training Institute make webinar-related admissions decisions?

Because space at UNLV TRIO Training Institute (TTI) events is always limited and demand for seats always exceeds the supply, TTI makes webinar admissions decisions based on a variety of factors, including (but not limited to):

- The date on which an individual submitted an application;
- The specific type of TRIO project that person represents (and how many seats remain open in the program-associated breakout group to which that person would be assigned);
- The number of years of TRIO experience; and
- The number of individuals already admitted from the person's institution/agency, state, and region, with the goal being to ensure the widest possible distribution of seats across grantee organizations and geographic regions.

10. Can I log into the webinar late or leave the webinar early? Can I skip some sessions at the event? Can I choose not to complete event assessments?

If you are admitted to the webinar, you are expected to attend all event sessions and complete all event assessments. If you do not attend all sessions and complete all assessments, your opportunities to be admitted to future UNLV TRIO Training Institute events may be adversely affected. Additionally, in its annual performance reporting, the Institute may disclose the names and institution/agency affiliations of persons who are:

- Admitted to an event; and
- Without providing sufficient notice of cancellation (as described in item #10 on the Institute's *Frequently Asked Questions* webpage), fail to attend a substantial majority of the event sessions and/or complete event assessments.

11. What must I do if I am admitted to a UNLV TRIO Training Institute webinar and then find out I cannot attend?

Personally inform the UNLV TRIO Training Institute (TTI) by e-mail (triotraining@unlv.edu) that you will not be attending the webinar and that you surrender your seat at the event. In your e-mail message, please include:

- Your application number; and
- The reason for your cancellation.

Please do not ask another person (e.g., an administrative assistant) to cancel on your behalf. The Institute cannot process notices of cancellation received from third parties.

Note: If you are a "no show" for an event (i.e., you are granted admission to the event, but you do not attend and you do not personally inform TTI, at least one week before the webinar, that you will not be attending), your opportunities to be admitted to future TTI events may be adversely affected. Moreover, in its annual performance reporting, TTI is required to disclose the names and institution/agency affiliations of persons who are "no shows."

12. What kind of computer hardware and software and internet connectivity do I need to participate in a webinar?

The UNLV TRIO Training Institute will utilize a webinar platform that is broadly compatible with a variety of devices and reasonably flexible in terms of the internet connectivity of system characteristics of attendees. For specific information about the computer hardware and software and internet connectivity needed to participate in the webinar, please send an e-mail message to triotraining@unlv.edu.

13. If I am granted admission to a webinar, how do I access the event?

One week prior to the webinar, detailed instructions will be emailed to all persons granted admission to the event.

For information about how to apply for admission to the webinar, see item #7 on the Institute's *Frequently Asked Questions (FAQ)* webpage.

For information about how to check the status of your application for admission to the webinar, see item #8 on the Institute's *Frequently Asked Questions (FAQ)* webpage.

14. If I am placed on the waiting list for a webinar, how long will it be before I am admitted?

There is no way to know. The speed at which persons on the waiting list are granted admission to the webinar depends on a variety of factors, including how rapidly previously admitted persons surrender their webinar seats and the space available in the breakout group(s) to which you would be assigned based on your program type.

There is no guarantee that a person on the waiting list will eventually be admitted to the webinar.

15. How can I switch places with someone who has already received admission if that person can no longer participate in the webinar?

There is no way to switch places with someone who has already received admission. The UNLV TRIO Training Institute decides to whom surrendered webinar seats are assigned. There are no substitutions or replacements.

16. If I am admitted to a webinar, can I share my login with one or more of my colleagues? Can I invite my colleagues to watch with me?

Please do not share your webinar login with colleagues. While it is tempting to hold watch parties, we would greatly appreciate it if you would ask your colleagues to apply for and use their own access to the webinar so that we can provide accurate attendance information to the U.S. Department of Education.