

**School of Life Sciences
University of Nevada, Las Vegas**

Graduate Advisory Committee Annual Meeting Form

(Please scan the completed form to Lifesciences.gradcoord@unlv.edu)

Each year, prior to the student's committee meeting, the graduate student must complete every section of this form, except the sections entitled "**Research Objectives modified after the committee meeting**" and **Section IV**. The latter are to be completed by the Student's Academic Chair after the meeting. Under *Research accomplishments*, please include fellowships, grants, and awards received, oral and written presentations given, articles published, and any other relevant information. If this is the first meeting of the student's Advisory Committee, please indicate so in the section *Address research objectives stipulated during the previous meeting*.

After the meeting, the graduate student and all members of his/her Advisory Committee must sign the form to indicate that all parties have reviewed and agreed to the contents of the fully completed form.

Basic Information

Student's name: _____ Degree Program: PhD MS Post-MS

Meeting date: _____ Expected Graduation Date: _____

Affiliated Graduate Subprogram: This choice affects committee structure; coursework; and comprehensive exam format.

a. Select your Subprogram (select one):

EEB IP CMB MB QBB

b. Funding Source for the last year (select one):

SoLS Graduate Assistantship SoLS Research Assistantship

Grant funded Scholarships Self-funded

c. i/ Outcome of Comprehensive Exam (select one):

Passed Failed Under Remediation Not yet taken (Ph.D. student)

Not required (M.S. student)

ii/ Exam Committee Faculty (if exam is taken during this year)

Exam committee chair _____

Exam committee member _____

Exam committee member _____

Exam committee member _____

Exam committee member _____

d. i/ Courses taught during last year

Courses taught in last year	Semester/Year eg. Sp 21

ii/ Supplemental Teaching (summer or grading assignments)

Courses	Semester/Year eg. Su 21

I. Academic Record, Research Accomplishments & Objectives

List all classes.

a. Transfer Courses for Credit Reduction

Students may transfer up to 15 credits of graduate coursework earned from another graduate degree at UNLV or another institution. These credits must be from structured didactic classes (no research, independent study, thesis, dissertation, or seminar credits). Coursework must also be completed at the 500, 600, or 700-level, and the student must have earned a grade of B minus or better. **Courses are only transferable if they did not count towards another graduate degree.**

NOTE: To formalize transfer credits, transcripts must be supplied to the College of Sciences Graduate Affairs Coordinator, Keala Kiko, for review and verification, prior to completion of formal “Transfer of Course for Credit Reduction” paperwork can be filed through Grad Rebel Gateway.

Course Description	Institution	Grade

c. Research accomplishments since the last meeting with the Advisory Committee:

d. Address research objectives stipulated during the previous meeting with Committee

II. Plan of Action (must summarize the recommendations that are made during the meeting with the Advisory Committee). Sections A-C are filled out prior to the meeting by the student. Section A should be revised after the meeting. Section D should be completed after the meeting with the Advisory Committee.

a. Suggested coursework

Semester	Class Number	Course Name	Credits

b. Planned date for Comprehensive Exam (Approximate).

Ph.D. students only. _____

c. Research objectives

d. Research objectives modified after committee meeting

III. Other Accomplishments & Deliverables

a. List any scientific oral presentations made in the last year (Date, Place & Topic)

b. List any poster presentations made in the last year (Date, Place & Topic)

c. List all publications to date

d. List all grant applications in the last year (Date, Organization & Title)

e. List all grant awards received to date (Date, Organization & Title)

f. List all outreach activities in the last year (Date, Organization & Title)

IV. Committee Progress Assessment

Student Strengths:

Student Weaknesses:

In the opinion of the Advisory Committee, is this student making adequate progress toward their degree? Yes No

If the answer to the previous questions is “No,” please explain why. An answer of “No” can trigger academic probation or separation from the program. Please indicate any minority opinions concerning this issue, as well as any other relevant comments.

Has the student completed their Dissertation/Thesis Plan? Yes No

If "Yes" and it was completed this year, please attach Dissertation/Thesis Plan to this form.

Signatures

Printed Name	Role	Signature	Date
_____	Student	_____	_____
_____	Committee Chair	_____	_____
_____	SoLS Comte. Member	_____	_____
_____	SoLS Comte. Member	_____	_____
_____	SoLS Comte. Member	_____	_____
_____	SoLS Comte. Member	_____	_____
_____	Grad College Rep.	_____	_____
_____	Outside Member	_____	_____
_____	Other Cmte. Member	_____	_____

Revised: July 2021