

# Graduate College Teach-Out Plan Template

Per NWCCU, a teach-out plan is a written plan that provides for the equitable treatment of students if an institution of higher education ceases to operate or ceases instruction at one or more locations that provide 100% of at least one degree program or in one or more degree programs before all students have completed their program of study. The NWCCU Policy *Teach-Out Plans and Teach-Out Agreements*.

Plans should:

1. be consistent with applicable standards;
2. provide the institution maintenance of the necessary experience, resources, and support services to provide an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that promised to the students upon enrollment;
3. demonstrate the institution’s stability and the ability to carry out its mission and meet all obligations to existing students; and
4. offer the program to students without additional charge over what had been previously in place, when the institution conducts the teach-out without involving another entity, or if another entity is involved, provides notification to students of any additional charges.

In order to adhere to accreditation standards and support currently enrolled students in your program to completion impacted by the requested program change(s), please complete the following questions that are applicable to your proposal and upload your responses in Curriculog:

1. What is the name of the program and level (e.g. Antrhopology PhD)?
2. What semester and year will the proposed program change take effect?
3. Please list the names and NSHE numbers, admit term, of currently enrolled students in the program impacted by the proposed program change(s).
4. List the course(s) that will be impacted by the proposed program change(s).
5. Describe the impact of the proposed program change(s) on the course offerings for currently enrolled students. For example, please consider:
	1. Will the currently enrolled students be able to graduate by taking courses listed under the Catalog year in which they were admitted?
	2. If there were changes to course(s), what is the last semester and year the “old” course(s) will be offered to enrolled students?
6. How and when will the impacted students be notified of the proposed change(s)? Please outline the steps and timeline for executing the teaching plan.
7. What other special notes will need to be considered in this teach-out plan for students impacted by the propoased change(s)? Please describe.