

# Preparing a Successful Application for the Barrick Scholar Awards

The Division of Research offers the following tips to assist faculty as they apply for the Barrick Scholar Awards.

Applicants should carefully review all instructions, qualifications, and application package requirements. Be sure to include and/or address each item requested. The application package should include the following documents in this order:

1. Cover Page
2. Table of contents
3. Nomination letter
4. Letter of application
5. Curriculum vitae
6. Significant publications or creative activities
7. References

All documents should be combined into one PDF application package prior to submission. This enables you to order documents appropriately and reduce the likelihood of errors. It also streamlines reviewers' efforts to identify each component of the application.

Please use the following format for the file name:

**2024 Barrick Distinguished Scholar – First Last.pdf**

**OR**

**2024 Barrick Scholar – First Last.pdf**

# Components of the Application

## Cover Page, Table of Contents, and Header

- Include a cover page with first and last name, title, department, college, and award applying to.
- Include a table of contents page. For table of contents templates, please review the award's webpage.
- Add a page header in the top right for all pages with pertinent information (e.g., Sheets – Barrick Distinguished Scholar Award – Page 001).

## Nomination Letter

- The up to two-pages formal nomination letter must be written by an NSHE peer, chair, or dean is required.
- The nomination letter should comprehensively address how the nominee has achieved and maintained a significant record of excellence in research or creative activity. Rather than listing the nominee's qualifications, a successful nomination letter will provide evidence of the scale and impact of the nominee's research or creative activity. The letter should provide evidence of the following points:
  - Significance, volume, and quality of candidate's research, scholarly work, or creative activity that is extraordinary or distinguished.
  - Ways in which the nominee's research or creative activity brings recognition to UNLV.
  - Evidence of the national or international stature of the nominee's research or creative activity.
    - Evidence should reflect recognized evaluation in the form of critically reviewed papers, presentations, books, monographs, and other forms of scholarly activity or recognition (e.g., invited presentations, awards, honors).
  - Evidence that the nominee has been competitive for grants, contracts, or fellowships at the national and/or international level (*for STEM applicants only*).
- The letter should use language that will be understood by reviewers from other disciplines (i.e., writing for the intelligent layperson).

## Letter of Application

A brief description (about two pages) highlighting the candidate's research program or creative accomplishments is required. The letter should include the impact of the candidate's work on diverse disciplines, grants/fellowships (*STEM applicants only*), and mentoring activities and success.

## Curriculum Vitae

The CV must clearly delineate the level of peer review of contributions. Include a list of grants, contracts, or fellowships received.

## Most Significant Publications or Creative Activity

Reprints of the five most significant publications or exhibits, designs, or creative activity.

## List of References

Reference list should contain the name, title, and email of three distinguished persons whom the committee may consult regarding the candidates record of research or creative activity.

## Review Criteria

Applications will be reviewed on the following criteria:

- Significance, volume and quality of the candidate's research, scholarly work, or creative activity that is extraordinary or distinguished.
- International or national grants/fellowships (*STEM applicants only*).
- Overall impact of work in their discipline.
- Reputation in the national/international community.
- Mentoring activities and success.