

# **Terms of Use**

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The following are terms of a legal agreement between you and the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas (“UNLV”).

## **PLEASE READ CAREFULLY THESE TERMS OF USE**

### **Acceptance of Terms of Use**

1. By checking the box and pressing the button that states you accept or agree to these terms, you acknowledge you have read, understood, and agree to be bound by these provisions and to comply with all applicable laws and regulations. If you do not agree to these Terms of Use, you will not be provided with access to the Deferred Payment Plan offered through the PeopleSoft system at the MyUNLV website.
2. You wish to use the Deferred Payment Plan offered by UNLV through the PeopleSoft system at the MyUNLV website. The Deferred Payment Plan is authorized by the Nevada System of Higher Education Code (Title 4, Chapter 17, Section 20).
3. If you are independent according to the U.S. Department of Education, you understand and agree you are solely responsible for this obligation. If you are a dependent according to the U.S. Department of Education, you understand that both you and your parent(s) or guardian(s) are responsible for this obligation.
4. You understand that your Tuition Bill can be viewed at any time on the MyUNLV website, and for assistance, you may contact the Cashier’s Office in the Student Services Center at [cashiering@unlv.edu](mailto:cashiering@unlv.edu) or phone at (702) 895-3683.
5. You agree that any balance due is hereby acknowledged by you as a student loan and will be considered non-dischargeable under Chapters 7 and 13 of the federal and state laws governing bankruptcy.

### **Enrollment**

1. You understand that any reduction in charges due to courses being dropped, change in resident hall status, or canceling a meal plan, will be credited to this agreement in accordance with the refund policy and the installment payments will be adjusted accordingly.

2. You understand that if you withdraw from UNLV on or after the first day of classes it does not necessarily constitute relief from this agreement, and you further understand that you may be responsible for a prorated amount of registration fees or any unpaid balance owed at the time of withdrawal.
3. If you add or drop classes within the first two (2) weeks of the semester but remain enrolled, you understand that you will be financially responsible for the number of units in which you are enrolled and for any additional units in which you subsequently enroll.
4. Financial aid, if awarded and accepted, should be shown as a credit on the Tuition Bill sent to your electronic Rebel Mail account or viewed on the MyUNLV website, thereby reducing the amount to be placed on the Deferred Payment Plan. Certain financial aid amounts are not included for this purpose, such as college work-study, campus employment, and certain loans. If there is a reduction in the award, you understand you will be responsible to UNLV for such differences. You agree to immediately report any reduction in financial aid to the Cashiering and Student Accounts Office.
5. You understand that it is your responsibility to notify UNLV of any changes to your address by updating your information through the MyUNLV website. Failure to receive billing notifications will not excuse your obligation for this debt, nor be considered as a reason for continued delinquency.

## **Payments**

1. You understand this Deferred Payment Plan applies to the Tuition Bill and all other registration fees including a \$45.00 administrative fee, plus any subsequent charges you may incur.
2. You understand that the first payment must be **received** by UNLV by the Registration Fee Payment Deadline or you may be dropped from all your classes.
3. You understand that payments must be made by the Registration Fee Payment Deadline listed on the selected Deferred Payment Plan, regardless of whether a billing reminder is received or not. Payments may be made via:
  - a. Visa, MasterCard, American Express, or Discover, through the PeopleSoft software located on the MyUNLV registration website.
  - b. E-check through the PeopleSoft software located on the MyUNLV registration website.
  - c. Check or Money order through the UNLV drop box located at:

- i. The UNLV Cashier's office, available 24 hours a day, next to the Student Accounts Office on the first floor of the Donald W. Reynolds Student Services Building (SSC 136).
- d. Cash at the UNLV Cashier's office located next to the Student Accounts Office on the first floor of the Donald W. Reynolds Student Services Building (SSC 136).

## **Delinquency**

1. You understand that in the event any installment is not paid in full by the Registration Fee Payment Deadline, you are deemed delinquent in payment.
2. You understand that the following will result if you are delinquent:
  - a. If the first payment is dishonored by the bank, it will be treated as non-payment and you may be subject to disenrollment and eviction procedures.
  - b. If any subsequent payment is not received by UNLV on or before the due dates specified or should the bank dishonor your payment, you understand that you will be assessed a penalty fee of ten percent (10%) of the installment payment with a minimum of \$10.00 to be added onto the Deferred Payment Plan.
  - c. Repeated delinquency may result in the termination of this Deferred Payment Plan, and any unpaid balance owed at the time will be immediately due and payable. If payments are not made disenrollment and eviction procedures may be instituted.
  - d. UNLV reserves the right to deny acceptance into the Deferred Payment Plan for any reason it deems fit.

## **Default**

1. You understand that upon missing two (2) consecutive payments or the last payment in the Deferred Payment Plan, whether or not you are still enrolled, you will be considered in Default.
2. You understand that any unpaid balances on the Deferred Payment Plan revert to an official fee hold. You understand that failure to pay in full the deferred payment amount may result in:
  - a. Withdrawal from UNLV; and

- b. Denial for future registration.
3. You understand that failure to pay the amount due to UNLV may result in referral of your debt to an outside collection agency and/or credit reporting agency. You further agree to pay all costs of collection, including attorney fees and court costs.

## **Refund Policy**

1. You understand you must drop all courses on the MyUNLV Registration website to receive a credit or refund. Refunds are computed as a percentage of the total credit fees and may be reduced if any amounts are owed to UNLV. Refunds for courses dropped or total withdrawals made before the deadlines will be deposited directly into your bank account on file. If no bank account is on file, the refund will be mailed to your address on file with the Registrar's Office as maintained on the MyUNLV website.
2. You understand that you will not receive a refund for total withdrawals unless a total withdrawal form is filed with the Registrar's Office. Courses dropped during the approved refund periods are processed as a credit to your account. Under special circumstances, students dropping courses or making total withdrawals after the deadlines may apply for a refund using the Fee Appeal Form.
3. You understand that all non-refundable fees will not be refunded even if the resident and nonresident fees may be eligible for refund processing.
4. You understand that there are no refunds for total withdrawal after the sixth (6<sup>th</sup>) week of instruction. If the withdrawal is because of a medical emergency, please refer to Health Withdrawal Policy and contact the Registrar's Office at (702) 895-3443.
5. You understand that refunds for fees paid with financial aid will be credited back to the appropriate financial aid accounts and will not be refunded to you.
6. You understand that no refunds shall be made for health insurance premiums, regardless of your status.
7. You understand that the payment plan fee is a non-refundable fee of \$45 per semester.