

**The UNLV Graduate & Professional Student Association**  
*University of Nevada, Las Vegas*

## **NOTICE OF PUBLIC MEETING**

*GPSA EXECUTIVE BOARD MEETING 44-02*

### **MINUTES**

TUESDAY, JUNE 4th, 2024  
3:00 PM

GRADUATE COMMONS CONFERENCE ROOM  
LIED LIBRARY 2<sup>ND</sup> FLOOR

VIRTUAL ATTENDEES:

<https://unlv.zoom.us/my/gpsa.meeting.room>

## **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING NOTE:**

### **PERTAINING TO VIRTUAL MEETINGS:**

This meeting will be held via teleconference only pursuant to Section 1 of the Declaration of Emergency Directive 006 ("Directive 006") issued by the State of Nevada Executive Department. If a physical location is required for the meeting, participants may be able to access the livestream by visiting the Graduate Commons at the Lied Library 2<sup>nd</sup> floor.

Public Comment may be submitted via email to [\*\*gpsapresident@unlv.edu\*\*](mailto:gpsapresident@unlv.edu).

Messages received by 9:00 AM on the Monday prior to the meeting may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Members of the public wishing to listen to the meeting may do so via:

<https://unlv.zoom.us/my/gpsa.meeting.room>

### **CONTINUED:**

Below is an agenda of all items scheduled to be presented and considered at the meeting. Notification is hereby provided that items on the agenda may be taken out of the order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Copies of the reference materials that are distributed at the meeting may be requested by emailing the Executive Board at [\*\*gpsa@unlv.edu\*\*](mailto:gpsa@unlv.edu).

This meeting's agenda has been posted in accordance with NRS 241.020. Copies of the agenda and reference material will be made available as follows: 1. Digitally at the [UNLV.edu/GPSA/Agendas](https://unlv.edu/GPSA/Agendas) and the [Nevada Public Notice Website](#), 2. Physically located on the First Floor of the Lied Library at 4505 S. Maryland Parkway, Las Vegas, NV, 3. Physically located in the Carol C. Harter Classroom Building Complex (CHB) at 4505 S. Maryland Parkway, Las Vegas, NV.

Reasonable efforts will be made to assist and accommodate persons with a disability attending the meeting. Please email the GPSA Manager at [\*\*gpsa@unlv.edu\*\*](mailto:gpsa@unlv.edu) in advance so that arrangements may be made.

### **PUBLIC COMMENT:**

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**EXECUTIVE BOARD**

<u>PRESIDENT</u>	<u>VICE PRESIDENT</u>	<u>TREASURER</u>	<u>SECRETARY</u>
<input type="checkbox"/> Teresa Marie <b>Present</b>	<input type="checkbox"/> Alicia Carr <b>Present</b>	<input type="checkbox"/> Devin Lopez <b>Present</b>	<input type="checkbox"/> David King - Designate <b>Present</b>

**PRESIDENT'S CABINET (EX-OFFICIO, NON-VOTING)**

<u>Engagement &amp; Outreach Director</u>	<u>Chief of Staff</u>	<u>Director of Operations</u>	<u>Director of Communications &amp; Marketing</u>
<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT

**Members of the Public Present**

Virginia Smercina – GPSA Business Manager  
Bill Robinson – GPSA Faculty Advisor

## CALL TO ORDER

**Call to Order 3:10pm**

## ROLL CALL

**Quorum Established – 3 members present**

### 1) PUBLIC COMMENT

INFORMATION ONLY

**No public comment.**

### 2) APPROVAL OF MINUTES

FOR POSSIBLE ACTION

- i) The GPSA Executive Board will consider approval of the minutes from the May 2024 Executive Board Meetings (44-01) as posted to the public [GPSA Agenda's Drive](#).

**President Marie called for a motion to approve the meeting minutes from the last executive board meeting. The motion was moved by Treasurer Lopez and seconded by Vice President Carr. The matter was approved unanimously.**

### 3) REPORTS & RECOMMENDATIONS

INFORMATION ONLY

#### 3a) GPSA Executive Board & Committees

##### i) President

President Marie will report to the GPSA Executive Board concerning UNLV related issues or events important to the UNLV graduate student body.

**President Marie attended a training for Nevada Open Meeting Law (NOML) and discussed points that were pertinent for the executive board to be familiar with to adhere closely with NOML and prevent potential violations.**

**Business Manager Smercina mentioned that virtual meetings are built in NSHE code and meetings do not need physical locations according to said code.**

**President Marie mentioned that she is going to the NSHE Board of Regents Quarterly Meeting. Discussions include UNLV selling property, developmental projects, and the DEI committee adopting a new definition for anti-semitic language.**

##### ii) Vice President

Vice President Carr will report to the GPSA Executive Board concerning UNLV related issues or events important to the UNLV graduate student body.

**Vice President Carr discusses updates on the Sponsorship committee. All decision letters were sent out. She also mentioned that language in TeamDynamix (TDX) was changed for better clarity in applications that are eligible for funding. Vice President Carr suggested changing the transparency of TDX and this will be saved to be agendized for New Business. Additionally, Vice President Carr was seeking advice on language in emailing students/professors that were declined for funding.**

**Vice President Carr is working on the operating policy for sponsorship,**

**including a few changes in language.**

**President Teresa suggested making a workshop to manage budgets more effectively for sponsorship applicants.**

**iii) Treasurer**

Treasurer Lopez will report to the GPSA Executive Board concerning UNLV related issues or events important to the UNLV graduate Student body.

**Treasurer Lopez discussed moving funds from various sources across the budget into the sponsorship program. \$2,653.93 was moved from the RSO program and \$10,500 of unused funds were moved from the tutoring program into sponsorship. \$20,000.02 was moved from other wages/salary into sponsorship for a grand total of \$33,154.00 moved into sponsorship.**

**Treasurer Lopez recommended to move the RSO program out of the jurisdiction of the Ways & Means committee.**

**Expansion of the President's Cabinet and committee chair/vice chair positions were also discussed amongst President Marie and Business Manager Smercina.**

**iv) Secretary**

Secretary – Designated King will be introduced to the process of the executive board meetings.

**President Marie introduces Secretary Designate King and he introduces himself to the Executive Board.**

**3b) GPSA Business Manager & Advisor**

Business Manager Smercina will report to the GPSA Executive Board concerning UNLV related issues or events important to the UNLV graduate student body.

**Business Manager Smercina discusses a change in the GPSA front desk to transition to a GPSA Services desk that uses a ticketing system that is more streamline. The GPSA FY25 Budget will also be assessed.**

**Business Manager Smercina also discusses Team Dynamix and Salesforce as there is push to move on to one system. She also suggested to form an operational force to handle the future GPSA services portals. The Chief of Staff position was also discussed and new positions to offset the load that the Chief of Staff position currently has.**

**A new TGA director has also been selected and could work closely with GPSA in the future.**

**Business Manager Smercina discusses graduate student involvement with UNLV sponsored events as well as more interactions of graduate students with the undergraduate student body through Rebel Ready Week.**

**There is a brief discussion regarding the process for compensation of the GPSA executive board. A training retreat for the executive board was also discussed and will be scheduled soon.**

**3c) GPSA President's Cabinet**

- i) **Engagement & Outreach Director - Vacant**
- ii) **Director of Operations- Vacant**
- iii) **Director of Communications & Marketing- Vacant**
- iv) **Chief of Staff- Vacant**

**President Marie mentions that some applications were received for the GPSA President's Cabinet. A search is still ongoing.**

**4) UNFINISHED BUSINESS**

FOR POSSIBLE ACTION

*Unfinished Business is any motion or action item that was under discussion and was postponed or moved to this meeting at the discretion of the public body as approved by the chair.*

**No Unfinished Business discussed.**

**5) NEW BUSINESS**

FOR POSSIBLE ACTION

*New business is any motion that is new to this meeting. All items will be for possible action unless otherwise stated.*

**5a) Creation of Ad Hoc Committee for GPSA Fee Increase**

FOR POSSIBLE ACTION

President Marie requests the discussion and potential approval of the appointment for the vacant Secretary Position for the GPSA Executive Board Council for the 44<sup>th</sup> Session.

**Moved by Vice President Carr and seconded by Treasurer Lopez. President Marie suggested to work with the Economics department and business school for the formation of the Ad Hoc committee in order to inform the student body on the future fee increases. Passed unanimously by the executive board.**

**5b) General Operations**

INFORMATION ONLY

President Marie requests the Executive Board members may use this time for a discussion and review of potential changes to the governing documents of GPSA, including their compliance and necessary updates in the functioning of the student government. No formal action will be taken during this item, but suggestions for future changes may be discussed.

**Business Manager Smercina discussed a point for more clarity in GPSA operating procedures.**

**5c) Call for New Business Items**

Items for consideration at future meetings may be suggested. Discussion is limited to description and clarification of the subject matter of the item, including the reasons for the request; emergency items added at the discretion of the President (GPSA [Bylaws](#) Article IV, Sec.3).

**President Marie discussed some issues regarding placing a plaque honoring previous GPSA President Nicole Thomas and suggested that the plaque can be placed within the Graduate Commons.**

**President Marie also discussed clearer language regarding the transfer of sponsorship funding and the**

**formation of the director of pilot programs and new initiatives.**

**An opt-in fee program for graduation fees was proposed by President Marie, where the cost of attendance for students would be increased to cover the burden of graduation fees (included in tuition).**

**President Marie discussed collaboration with the Dining Commons and an idea for a graduate student appreciation day.**

**President Marie proposes an executive board meeting before the general council meeting on June 13<sup>th</sup> 2024.**

**Treasurer Lopez requests to add a new agenda item for a presentation of mental health and burnout from a member of the UNLV School of Medicine.**

**6) PUBLIC COMMENT**

INFORMATION ONLY

(See foregoing notation regarding public comment)

**7) ADJOURNMENT**

FOR POSSIBLE ACTION

**Meeting Adjourned at 4:47pm**