

The UNLV Graduate & Professional Student Association
University of Nevada, Las Vegas

NOTICE OF PUBLIC
MEETING

*GPSA EXECUTIVE BOARD MEETING 44-
01*

MINUTES

THURSDAY, May 16, 2024
4:00 PM

GRADUATE COMMONS CONFERENCE ROOM
LIED LIBRARY 2ND FLOOR

VIRTUAL ATTENDEES:

<https://unlv.zoom.us/my/gpsa.meeting.room>

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING NOTE:

PERTAINING TO VIRTUAL MEETINGS:

This meeting will be held via teleconference only pursuant to Section 1 of the Declaration of Emergency Directive 006 (“Directive 006”) issued by the State of Nevada Executive Department. If a physical location is required for the meeting, participants may be able to access the livestream by visiting the Graduate Commons at the Lied Library 2nd floor.

Public Comment may be submitted via email to [**gpsapresident@unlv.edu**](mailto:gpsapresident@unlv.edu).

Messages received by 9:00 AM on the Monday prior to the meeting may be entered into the record during the meeting. Any other public comment form submissions and/or voicemails received prior to the adjournment of the meeting will be transcribed and included in the permanent record.

Members of the public wishing to listen to the meeting may do so via: <https://unlv.zoom.us/my/gpsa.meeting.room>

CONTINUED:

Below is an agenda of all items scheduled to be presented and considered at the meeting. Notification is hereby provided that items on the agenda may be taken out of the order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Copies of the reference materials that are distributed at the meeting may be requested by emailing the Chair at [**gpsa@unlv.edu**](mailto:gpsa@unlv.edu). Copies of any such materials will also be made available at unlv.edu/gpsa on the “Agendas and Minutes” folder of the appropriate meeting. Reasonable efforts will be made to assist and accommodate persons with a disability attending the meeting. Please email the GPSA Manager at [**gpsa@unlv.edu**](mailto:gpsa@unlv.edu) in advance so that arrangements may be made.

This meeting’s agenda has been posted in accordance with NRS 241.020. Agendas may also be available online at unlv.edu/gpsa/agenda in the appropriate session and meeting number folder.

PUBLIC COMMENT:

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered. In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

EXECUTIVE BOARD

<u>PRESIDENT</u>	<u>VICE PRESIDENT</u>	<u>TREASURER</u>	<u>SECRETARY</u>
<input type="checkbox"/> Teresa Marie – Present	<input type="checkbox"/> Alicia Carr – Present	<input type="checkbox"/> Devin Lopez - Present	<input type="checkbox"/> VACANT

PRESIDENT’S CABINET (EX-OFFICIO, NON-VOTING)

<u>Engagement & Outreach Director</u>	<u>Chief of Staff</u>	<u>Director of Operations</u>	<u>Director of Communications & Marketing</u>
<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT	<input type="checkbox"/> VACANT

Members of the Public Present

Virginia Smercina – GPSA Business Manager

Bill Robinson – GPSA Faculty Advisor

CALL TO ORDER

Call to Order 4:07pm

1) PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

ROLL CALL

Quorum Established – 3 members present

2) APPROVAL OF MINUTES

FOR POSSIBLE ACTION

Request is made for approval of minutes of previous meetings.

- i) Minutes for the May Executive Board Meetings (43-06) as posted to the public [GPSA Agenda's Drive](#).

President Marie called for a motion to approve the meeting minutes from the last executive board meeting, due to the short turn around they had not been drafted yet, tabled for next meeting.

3) REPORTS & RECOMMENDATIONS

INFORMATION ONLY

3a) GPSA Executive Board & Committees

i) President

(1) Introduction to Faculty Advisor – Bill Robinson

President Marie introduced Faculty Advisor Bill Robinson and explained the role of the faculty advisor and their importance in GPSA.

ii) Vice President

Vice President Carr gave an update on sponsorship committee and the need for additional funding to cover the remaining 2023-2024 sponsorship applications.

iii) Treasurer

Treasurer Lopez updated the council on the upcoming Ways and Means meeting as well as updating the executive board on the number of members ways and means has and will have this upcoming 2024-2025 year.

iv) Secretary

Vice President and Previous Secretary Carr updated the Executive board on the meeting minutes, recordings, and the GPSA public record website.

3b) GPSA Business Manager & Advisor

Business Manager Smercina updated the Executive Board on posting agenda's to UNLV website and the NSHE website.

3c) GPSA President's Cabinet

i) Engagement & Outreach Director - Vacant

ii) Director of Operations - Vacant

iii) Director of Communications & Marketing - Vacant

iv) Chief of Staff - Vacant

4) UNFINISHED BUSINESS

FOR POSSIBLE ACTION

Unfinished Business is any motion or action item that was under discussion and was postponed or moved to this meeting at the discretion of the public body as approved by the chair.

5) NEW BUSINESS

FOR POSSIBLE ACTION

New business is any motion that is new to this meeting. All items will be for possible action unless otherwise stated.

5a) Appointment of Secretary

(For Possible Action)

President Marie requests the discussion and potential approval of the appointment for the vacant Secretary Position for the GPSA Executive Board Council for the 44th Session.

President Marie paused recording in accordance with Nevada open meeting law as the council was discussing the character and personal information of the individuals who interviewed for secretary.

President Marie reactivated recordings in accordance with Nevada open meeting law and called for a motion to appoint David King as the secretary of GPSA for the 44th session.

Motioned by Vice President Carr

Seconded by Treasurer Lopez

Call for Discussion – None

Vote: Unanimous Approval

5b) General Operations

(Information Only)

Executive Board members may use this time for a discussion and review of potential changes to the governing documents of GPSA, including their compliance and necessary updates in the functioning of the student government. No formal action will be taken during this item, but suggestions for future changes may be discussed.

President Marie opened up this item to discuss the Sponsorship budget for the last few application periods and how we can cover those applications.

Discussion of Goals for the upcoming 44th session and review of google sheet created by President Marie.

Business Manager Smercina discussed the goals in-depth, focusing on what this executive board would like to continue as goals from the previous session as well as creating our own, such as updating the bylaws and constitution. In addition to the operating documents, a discussion of the partnerships with community organization.

Vice President Carr discussed steps and goals for the executive board and what she would like to accomplish as the Vice President this upcoming year.

President Marie discussed potential standing executive board meetings on the Thursdays one week prior to the general council meeting. This would allow for discussions at the meetings to be included on the agendas for council as well as for the executive board to call for updates and finalize the council agenda for posting within the bounds of Nevada open meeting law.

Treasurer Lopez discussed the recurrence of executive board meetings, we can always place them on the agenda and cancel or postpone them as need be so that we meet Nevada open meeting law if we do see that we need more regular executive board meetings.

President Marie discussed the travel budget for the upcoming year with it being a legislative session and how the president and treasurer will have to travel to Carson City to present information on GPSA.

Vice President Carr discussed the process of the upcoming legislative session and asked if we would be doing what GPSA did in 2023. GPSA does not have the budget for a trip like that this upcoming fiscal year.

Business Manager Smercina brought up that there will be operational changes to how the GPSA email will be ran switching to a ticketing system so that GPSA can show the work we are doing and how we are helping students.

5c) Call for New Business Items

Items for consideration at future meetings may be suggested. Discussion is limited to description and clarification of the subject matter of the item, including the reasons for the request; emergency items added at the discretion of the President (GPSA [Bylaws](#) Article IV, Sec.3).

President Marie requests an agenda item to create an Ad Hoc Committee for fee increases.

6) OLD BUSINESS

6a) Graduate and Professional Student Association (GPSA) Fee (For Possible Action)

President Marie requests the discussion and potential approval to table the fee proposals until GPSA has further process guidance regarding the process for increase.

President Marie tabled this until we get further directive from leadership and the processes for increasing fees.

7) PUBLIC COMMENT

INFORMATION ONLY

(See foregoing notation regarding public comment)

None

8) ADJOURNMENT

FOR POSSIBLE ACTION

Meeting Adjourned at 5:36pm