

UNLV Academic Success Center's Supplemental Instruction Policies

University of Nevada, Las Vegas (UNLV) Academic Success Center (ASC) offers academic support services to currently enrolled UNLV undergraduate students throughout the year. The UNLV Supplemental Instruction (SI) is committed to fostering a productive and safe learning environment for UNLV students.

By using UNLV ASC's Supplemental Instruction (SI) services, students agree to refrain from:

- Participating in disruptive or loud behavior
- Interfering with other students using SI services
- Engaging in harassment of any kind, such as obscenities, derogatory comments, or public lewdness
- Neglecting to present a UNLV-issued student ID and/or bypassing the check-in processes set forth by the SI Leader
- Soliciting of any kind, including distributing or displaying any unapproved materials
- Neglecting to follow all NSHE Board of Regents Policies and UNLV Policies
- Failing to comply with directives of University officials who have identified themselves as such
- Having conversations with ASC staff, including SI leaders, that are personal in nature
- Requesting and/or sharing SI lesson plans, materials, or recordings with anyone who was not in attendance at the SI Session
- Consuming alcoholic beverages and/or illicit drugs during SI Sessions
- Displaying weapons or destructive materials

This list is not exhaustive, and other behaviors or activities deemed inappropriate may lead to ASC staff denying Supplemental Instruction (SI) services at the time of occurrence or thereafter.

When using ASC Supplemental Instruction (SI) services, it is expected that students are:

- To be respectful of the SI Leader and peers in the SI session
- To sign in to each session using the SI leader distributed sign-in sheet presented at the beginning of each session and follow the appropriate check-in procedures

- To sign-in to the SI session on time to avoid disruption
- To plan to actively participate in the session through the SI Leader's preferred communication method. SI sessions work best when there is full group interaction
- To refrain from recording, sharing, and/or posting the SI session
- To adjust backgrounds so they are free from lewd, inappropriate, or disruptive scenes.
- To respect the time limitations of SI sessions
- To comply with University officials who have identified themselves as such
- To mute your computer when not verbally asking a question.
- To respect the SI Leader's and other students' time *by being an active participant during the SI Session relating to on-topic concepts*
- To refrain from taking screenshots and/or pictures of another's work or the lesson plan.
- To maintain awareness of the learning environment throughout the session. Be considerate to fellow students engaged in learning from the SI session's start to end.
- To abide by all NSHE Board of Regents Policies and University Policies

Specific Note on ASC SI Recording Policy

SI sessions are not recorded to ensure the privacy and anonymity of the students attending the session. In addition, the value of SI sessions is designed to be in the interaction with peers and the active participation in the process. Active learning engages participants in listening, speaking, and doing in order to build knowledge and increase the capacity to learn. We try our best to make sessions available to as many people as possible by including input from students on their availability. Still, we recognize that, unfortunately, not everyone will be able to attend. If a student is unable to attend a session, it is the student's responsibility to contact the SI Leader for their assigned session information and meet with the SI leader during their scheduled virtual office hours.

Any student found to have recorded and/or distributed a recorded video of an SI Session will have their access to SI immediately revoked and not reinstated.

UNLV ASC Supplemental Instruction (SI) Services: Statement of Operating Principles

The ASC helps support students through their academic journey and timely degree completion. The ASC serves UNLV undergraduate students and offers an array of resources such as Tutoring, SI, Academic Success Coaching, and more. Access to resources and services of the ASC may be limited and/ or restricted when services are in high demand due to space constraints, staff availability, and other limited resources.

UNLV undergraduate students seeking SI services must be currently enrolled in the UNLV course for the SI session they plan to attend. All SI Leaders have the right to deny services to students who make them feel uncomfortable and unsafe, make inappropriate comments, or participate in harassment of any kind. Students may also be asked to leave (or be turned away) from SI Sessions due to inappropriate behavior. SI Session service hours and operations are subject to change. SI sessions are offered on a fully remote basis, and it is recommended that students always contact the assigned SI Leader before signing in to ensure SI sessions take place at the scheduled time. There may be times during the academic year when SI sessions are not offered, such as days when the university is closed or classes are not in session.

Please visit our website for the most up-to-date information about operating hours, policies, and procedures: <https://www.unlv.edu/asc/si>