# Process Review

* 1. Reactivation of a program, degree, major, primary field, or certificate begins with conversations within the college or school with the faculty in the program, the chair or director, and the dean. If it is a graduate program, the Dean of the Graduate College also needs to be consulted.
  2. Once these stakeholders have agreed upon the reactivation, the proposer needs to have a conversation with the Senior Vice Provost for Academic Affairs. If support is gained at all levels this request form is completed and submitted by the college or school dean to [vpap@unlv.edu](mailto:vpap@unlv.edu).
  3. Currently, there is no Nevada System of Higher Education (NSHE) form to complete for a program reactivation. The information provided on this request will be used to inform NSHE.
  4. Approval is required prior to notifying any students or other UNLV units that a program is being reactivated. For questions, please contact the Office of the Senior Vice Provost for Academic Affairs at 702-895-0407.

# General Information

|  |  |  |
| --- | --- | --- |
| Program Degree and Name:  *Example: Bachelor of Science, Nursing* | Unit the Degree Resides In: | Today’s Date: |
| Date Reactivation is to Become Effective: | First Semester Students Will be Admitted: | Date of Faculty Senate Approval: |
| Your Name: | Campus Phone: | Email Address: |

* 1. Explanation of what has changed to make this program viable at this time:

# Documents to Submit

* 1. This completed request.

# Signatures

|  |  |  |
| --- | --- | --- |
| Chair/Director Approval and Date: |  |  |
| Dean Approval and Date: |  |  |

# Dean Submits Electronic Documents to: [vpap@unlv.edu](mailto:vpap@unlv.edu)

Upon approval of the Nevada System of Higher Education Academic Affairs Council, a Provost Alert will be issued. Once the Provost Alert has been issued, work with campus units to notify them to implement the details of the deactivation.