# Process Review

* 1. Reactivation of a program, degree, major, primary field, or certificate begins with conversations within the college or school with the faculty in the program, the chair or director, and the dean. If it is a graduate program, the Dean of the Graduate College also needs to be consulted.
	2. Once these stakeholders have agreed upon the reactivation, the proposer needs to have a conversation with the Senior Vice Provost for Academic Affairs. If support is gained at all levels this request form is completed and submitted by the college or school dean to vpap@unlv.edu.
	3. Currently, there is no Nevada System of Higher Education (NSHE) form to complete for a program reactivation. The information provided on this request will be used to inform NSHE.
	4. Approval is required prior to notifying any students or other UNLV units that a program is being reactivated. For questions, please contact the Office of the Senior Vice Provost for Academic Affairs at 702-895-0407.

# General Information

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| --- | --- | --- |
| Program Degree and Name:*Example: Bachelor of Science, Nursing* | Unit the Degree Resides In: | Today’s Date: |
| Date Reactivation is to Become Effective: | First Semester Students Will be Admitted: | Date of Faculty Senate Approval: |
| Your Name: | Campus Phone: | Email Address: |

* 1. Explanation of what has changed to make this program viable at this time:

# Documents to Submit

* 1. This completed request.

# Signatures

|  |  |  |
| --- | --- | --- |
| Chair/Director Approval and Date: |  |  |
| Dean Approval and Date: |  |  |

# Dean Submits Electronic Documents to: vpap@unlv.edu

Upon approval of the Nevada System of Higher Education Academic Affairs Council, a Provost Alert will be issued. Once the Provost Alert has been issued, work with campus units to notify them to implement the details of the deactivation.