

Auditing allows you to continue attending a class, but you will not earn a grade or credit for the class. Once you audit a course you cannot change it back* to credit unless it is before the end of the add/drop period for the term. Auditing or Withdrawing will have the same effect on your academic record (transcript) but they may impact your financial aid, excess credit, tuition benefits, etc. differently. Be sure to verify any impacts with those offices before auditing or withdrawing from a class.

Audit a Course

1. Log into your MyUNLV account and go to the enrollment tile on the Rebel Student Homepage

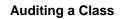
Admissions	Academic Progress		Financial Aid
No active application	The Academic Requireme		
Student Center - Classic	Enrollment	My Account	Personal Information
Academic Records	Resources	My Next Class	Tasks
		No Final Exam Schedule Yet	



Auditing a Class

Office of the Registrar

 ✓ View My Classes ✓ Final Exam Schedule ✓ Final Exam Schedule ✓ Shopping Cart ✓ Class Search and Enroll ✓ Class Search and Enroll ✓ Drop Classes ✓ Update Classes ✓ Swap Classes ✓ Swap Classes ✓ Browse Course Catalog ✓ Planner ✓ Planner ✓ Enroll by My Requirements ✓ Change Class to Audit 	a. Select the Audit tab (the tab	at the far left) and select the term						
 Final Exam Schedule Find an Existing Value Add a New Value Shopping Cart Class Search and Enroll Class Search and Enroll Drop Classes Update Classes Swap Classes Swap Classes Browse Course Catalog Planner Planner Planner Enroll by My Requirements Change Class to Audit 	🚞 View My Classes							
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i. Click the Add a new Value tab								



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ii. Select the term and click Continue

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<u>M</u> y (Class Schedule Add	<u>D</u> rop <u>S</u> wap Ed <u>i</u> t	Term Information Audit	
	ange Classes from Gra			
2616	ect a term then select (Term	Continue.	Institution	
2	·····		University of Nevada Las Vegas	
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b. Select the class you would like to audit from the list of eligible classes

Search Plan Enroll My Academics										
My Class Schedule Add Drop Swap Edit Term Information Audit										
Change Classes from Graded to Audit										
2019 Spring Undergraduate University of Nevada Las Vegas										
Current En	rollment									
Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class			
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class			
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class			
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class			
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible				

Office of the Registrar



Classes may be ineligible to audit for two reasons The term has not begun vet

Search F	lan Eni	roll My Ac	ademics						
My Class Sch	My Class Schedule Add Drop Swap Edit Term Ir This class is ineligible because it								
Change Classes from Graded to Audit is a modular course in Spring 2019 and has not begun yet.									
2019 Spring	2019 Spring Undergraduate University of Nevada Las Vegas the first day of the class.								
Current En	Current Enrollment								
Class Nbr	Subject Area	Catalog Nbr		Course Component	Grading	Audit Eligibility	Audit Class		
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class		
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class		
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class		
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible			

 You cannot audit a class before the semester beings (ie: you will not be able to audit a class for Spring 2019 until the first day of classes) or before the class begins if it is a modular/midsemester class (ie: you will not be able to audit midsemester courses until the first day of the class)

2. The Audit Deadline has already passed

Search Plan Enroll My Academics my class schedule add drop swap edit term information block add audit										
Change Classes from Graded to Audit										
2018 Summer Undergraduate University of Nevada change term ME 242 is ineligible to audit because the deadline has already passed										
Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class			
52527	ME	242	Dynamics	Lecture	Graded	Ineligible				
	ANTH	216	Cultures Through Film	Lecture	Graded	Eligible	Audit Class			
53220			i	<u> </u>	Audit		i			

- a. You can check the Term Calendar for the last day to Audit/Withdraw for regular session classes
- b. For Modular/Mid-Semester courses, click the deadlines link on the list view of your student schedule. The Audit deadline is the same as the deadline to "Withdraw with Penalty"

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c. Click the Audit Class button for the class you would like to audit

Search Plan Enroll My Academics
My Class Schedule Add Drop Swap Edit Term Information Audit
Change Classes from Graded to Audit
2019 Spring Undergraduate University of Nevada Las Vegas
Current Enrollment

Class Nbr	Subject Area	Catalog Nbr		Course Component	Grading	Audit Eligibility	Audit Class
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible	

d. Confirm your selection by verifying the class information

- i. Check the box to confirm you understand that:
 - 1. You will not receive academic credit or the class
 - 2. You will not receive a refund for the class
 - 3. If you are receiving financial aid or veterans benefits you must check with those offices to determine the status of your aid
 - 4. Once you change to audit you cannot change it back*
- ii. Click Change Selected Class to Audit

Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class	
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class	
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class	
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class	
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible		
Class Nbr 23490 HIST 102 U.S. Since 1877 V checking this box, I understand that: I will not receive academic credit for this class - I will not receive a refund for this class - I freceiving financial aid or veterans benefits I must check with the appropriate office to determine status of my aid - This change cannot be undone								
C	- I will not - If receivin	ng financial aid	d or veterans benefits I must	t check with th	e appropriate offi	ice to determine status	of my aid	



- Office of the Registrar
- e. Your class has been switched to audit. You can see this by clicking the Enrollment Tab in your Rebel Student Homepage

2019 Spring Undergraduate							
View My Classes		Ву	Class		By Date		
		Show Enro	lled Classes	Show Waitlisted Classes Show Dropped Classes		Show Dropped Classes	
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Drop Classes	• 1131 102 0.3. 31						
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📝 Update Classes	Enrolled	3.00 Audit		Undergraduate [Degree-Seeking		
a Swap Classes	Class		Start/End Dates		Days and Times	Room	
Browse Course Catalog	23490 - 1004 - LEC	;	01/22/2019 - 05/11/2019		Days: Tuesday Thursday Times: 8:30AM to 9:45AM	CBC C122	>
	Enrollment De	eadlines					