This document must be submitted as a separate electronic document with the *NSHE Academic Program Change Form*. The *NSHE Academic Program Change Form* is used to change undergraduate or graduate academic program, degree, major, or primary field of study names.

This change must be approved by the NSHE Academic Affairs Council (AAC). For questions about this form or the NSHE approval process contact the Office of the Senior Vice Provost for Academic Affairs at 702-895-0407.

# General Information

|  |  |
| --- | --- |
| Current name of degree:*Example: Bachelor of Science, Nursing* | Proposed new name of degree: |
| Provide evidence that the students have been consulted about this change: | By what semester must students complete the degree under the old name\*: |
| College/School: | Department: |
| Proposer name: | Campus phone: |
| Campus email: | Date: |

# Items Required for Submission to be Complete

1. Date of department faculty vote:
	1. Number of affirmative votes:
	2. Number of negative votes
	3. Number of abstentions:
2. Date of college Curriculum Committee approval:
3. Deans letter of support (scan and submit electronically; ensure signature and date are on it).
4. This coversheet (after all signatures are obtained, scan, and submit electronically).
5. Completed [NSHE Academic Program Change Form](https://nshe.nevada.edu/wp-content/uploads/Academic-Affairs/Program%20Change%20Form%20rev%20Oct%202017.doc), **which must be submitted in Word Format**, and any supporting documentation.

# Signatures

|  |
| --- |
| Chair/Director Approval and Date: |
| Dean Approval and Date: |

# Dean submits electronic documents to: The Office of the Senior Vice Provost for Academic Affairs: vpap@unlv.edu

# Do not enter in Curriculog until the proposal is approved by the Senior Vice Provost for Academic Affairs.

# If the change is approved, the Office of the Senior Vice Provost for Academic Affairs will submit the materials to the next NSHE AAC meeting. If approved by NSHE, a Provost Alert will be issued by the Office of the Executive Vice President and Provost.

Note: \*Students have the option of switching to the new degree name or may complete the degree under the current name.

* Masters and Certificates: Two years after the approval of the name change, students will graduate under the new name.
* Post-Masters Doctoral Degrees and Education Specialist: Three years after the approval of the name changes, students will graduate under the new name.
* Post-Bachelor’s Doctoral Degrees: Four years after the approval of the name change, students will graduate under the new name.